

# MINUTES

## MEETING OF THE BUDGET & FINANCE COMMITTEE CITY OF BRANSON, MISSOURI JANUARY 31, 2019

### 1) CALL TO ORDER.

The Finance Committee of the City of Branson, Missouri met for a meeting in the Courtroom of the Branson City Hall on January 31, 2019, at 10:00 a.m.

### 2) ROLL CALL.

Krystal McDaniel with the Finance Department called roll: Mayor Karen Best, Alderman Bob Simmons, City Administrator Stanley Dobbins, Alderman Brian Clonts, Pamela Yancey and Rod Romine.

Also present were: Finance Director Jamie Rouch, Assistant Finance Director Stacy McAllister and Financial Analyst Melissa Sill.

### 3A) MINUTES OF NOVEMBER 30, 2018.

Mayor Karen Best asked for a motion approving the minutes of November 30, 2018. Alderman Bob Simmons moved to approve, seconded by Pamela Yancey. Ayes: 6. Noes: 0. Motion carried.

### 3B) MONTHLY SALES & TOURISM TAX REPORTS.

Financial Analyst Melissa Sill explained the monthly sales and tourism tax reports to the Committee.

### 3C) FINANCIALS: MONTHLY UNAUDITED FINANCIALS FOR NOVEMBER 2018.

Finance Director Jamie Rouch went over the unaudited financials for November 2018.

### 4) REVIEW OF DISBURSEMENTS & APPROVAL OF DISBURSEMENTS \$50,000 AND OVER (NOVEMBER 20, 2018 TO JANUARY 24, 2019) AND OUTSTANDING CAPITAL DISBURSEMENTS AS OF 1/24/2019.

Discussion was held. Alderman Brian Clonts moved to acknowledge receipt and review of the disbursements, seconded by City Administrator Stanley Dobbins. Ayes: 6, Noes: 0. Motion carried.

### 5) PROJECT STATUS REPORT.

Finance Director Jamie Rouch explained the project status report to the Committee.

## **6) Discussion of E-Payables.**

Jamie Rouch explained the benefits of E-Payables. She further explained that E-Payables has already been approved by the Board, however, she is needing a motion from the Finance Committee in order to move forward with the process. Discussion was held. Alderman Bob Simmons moved to approve E-Payables, seconded by Alderman Brian Clonts. Ayes: 5. Noes: 0. Abstain: 1 (Pamela Yancey.) Motion Carried.

## **7) HOUSING AUTHORITY DISCUSSION.**

Jamie Rouch updated the Committee on the Housing Authority parking lot and flood reimbursement.

## **8) FINANCE DIRECTOR'S REPORT.**

Jamie Rouch discussed her Finance Director's report.

## **9) ADJOURN.**

Mayor Karen Best asked for a motion to adjourn. Pamela Yancey moved to adjourn, seconded by Rod Romine. Ayes: 6, Noes: 0. Meeting adjourned at 11:23 a.m.