

MINUTES

MEETING OF THE BUDGET & FINANCE COMMITTEE CITY OF BRANSON, MISSOURI MAY 31, 2018

1) CALL TO ORDER

The Finance Committee of the City of Branson, Missouri met for a meeting in the Courtroom of the Branson City Hall on May 31, 2018, at 10:00 a.m.

2) ROLL CALL

Krystal McDaniel with the Finance Department called roll: Mayor Karen Best, Alderman Bob Simmons, City Administrator Stanley Dobbins, Pamela Yancey and Rod Romine. Absent: Alderwoman Betsy Seay.

Also present from the City were: Finance Director Jamie Rouch, Assistant Finance Director Stacy McAllister and Financial Analyst Melissa Sill.

3) PRESENTATION OF THE 2017 AUDIT BY ALLEN, GIBBS & HOULIK, L.C.

Jamie Rouch explained that the auditors were unable to attend the meeting. Allen, Gibbs & Houlik, L.C. will be sending a draft of the audit next week. Jamie will send a copy of the draft to all committee members when it is received.

4) PROJECT STATUS REPORT

Jamie Rouch updated the Committee on the project status report. Discussion was held.

5a) MINUTES OF APRIL 26, 2018 AND MAY 4, 2018.

Mayor Karen Best asked for a motion approving the minutes of April 26, 2018 and May 4, 2018. Pamela Yancey moved to approve, seconded by City Administrator Stanley Dobbins. Ayes: 5. Noes: 0. Motion carried.

5b) MONTHLY SALES & TOURISM TAX REPORTS

Financial Analyst Melissa Sill explained the monthly sales and tourism tax reports to the Committee.

5c) FINANCIALS: MONTHLY UNAUDITED FINANCIALS FOR MARCH 2018

Finance Director Jamie Rouch went over the unaudited financials for April 2018.

6) REVIEW OF DISBURSEMENTS & APPROVAL OF DISBURSEMENTS \$50,000 AND OVER (APRIL 19, 2018 TO MAY 21, 2018) AND OUTSTANDING CAPITAL DISBURSEMENTS AS OF 5/21/2018

Discussion was held. Rod Romine moved to acknowledge receipt and review of the disbursements, seconded by Pamela Yancey. Ayes: 5, Noes: 0. Motion carried.

7) FINANCE DIRECTORS REPORT

Finance Director Jamie Rouch explained her Finance Directors report. Discussion was held.

8) ADJOURN

Mayor Karen Best asked for a motion to adjourn. Alderman Bob Simmons moved to adjourn, seconded by City Administrator Stanley Dobbins. Ayes: 5, Noes: 0. Meeting adjourned at 10:48 a.m.