

City of Branson

APPLICATION FOR CONSTRUCTION PERMIT

Project Name		Project Address:		
Owner		Phone	Brief Description of Work	
		Cell		
Mailing Address		Email		
City of Branson Licensed Contractor		Phone	Estimated Construction Value of Project	
		Cell		
Mailing Address		Email		
Missouri Registered Architect/Engineer		Phone	<p style="text-align: center;">Original Signature of Applicant</p> <p>I hereby certify I am the owner or duly authorized owner's agent, I have read this application and all information is correct. I further certify I have read, understand, and will comply with all the provisions outlined hereon. I also certify the plot plan submitted is a complete and accurate plan showing any and all existing and proposed structures on the subject property. PROVISIONS: The issuance of a permit shall not be construed to release the owner or owner's agents from the obligation to comply with the provisions of all laws and ordinances, including federal, state, and local jurisdictions, which regulate construction and performance of construction. A permit will become null and void if the construction work authorized has not begun within 180 days from the date of issuance or if work is suspended or abandoned for 180 days prior to the final inspection.</p>	
		Cell		
Mailing Address		Email		
<input type="checkbox"/> Residential Project <input type="checkbox"/> Commercial Project (requires 2 wetseal drawings AND 5 copies by a Missouri registered design professional.)				
If New Construction check here <input type="checkbox"/> or check all below that apply to your project.				
<input type="checkbox"/> Existing Building	<input type="checkbox"/> Repair	<input type="checkbox"/> Alteration	<input type="checkbox"/> Addition	
<input type="checkbox"/> Mechanical Only	<input type="checkbox"/> Plumbing Only	<input type="checkbox"/> Electrical Only		
<input type="checkbox"/> Solar Panel	<input type="checkbox"/> Park Model Replacement	<input type="checkbox"/> Other		
<input type="checkbox"/> Re-Roof	← If you checked either of the 3 boxes to the left, please complete and attach a Re-Roof, Deck, or Electrical Service Installation Worksheet.			
<input type="checkbox"/> Deck				
<input type="checkbox"/> New Electrical Service				
Are you building in a floodplain? <input type="checkbox"/> Yes → If you checked Yes , please complete and attach a Floodplain Development Application Form. <input type="checkbox"/> No				
Are building plans or construction documents being supplied as part of this application? <input type="checkbox"/> Yes <input type="checkbox"/> No				
This Section For Official Use Only				
Square Feet	# of Seats	# of Rooms	Occupancy Load	# of Employees
In Floodplain	Hazard Type	Construction Type	Use Group	Sprinkler System
Building Engineering/Public Works Fire Health Landscaping/Planning Utilities				

Office Use Only
Permit Number
Date Applied
Date Issued
Fees
Project Type Category
of Sets of Plans Submitted
<input type="checkbox"/> Plans In File <input type="checkbox"/> Rolled Plans
Other Documents Submitted <input type="checkbox"/> Roof/Deck <input type="checkbox"/> Electrical Serv. Report <input type="checkbox"/> Structural Eng. Report <input type="checkbox"/> Floodplain Dev. App.
Refund deposit to:
<input type="checkbox"/> Owner <input type="checkbox"/> Contractor <input type="checkbox"/> Arch/Eng



Re-Roof Application Worksheet

The following information is required to complete your application for a Re-roof Permit and will be used to ensure proper application of roofing materials.

Project Address: _____

Work will be performed by: Owner Licensed City of Branson Contractor

Anticipated project's end date: _____

Will the roofing material used be the same type as the existing roofing material? Yes No

Replacement roof material (please check)

metal panels asphalt shingle rolled roofing wood shakes other: _____

Roof ventilation type: (please check below the type(s) of venting anticipated)

ridge vent cut in type mushroom vents gable vents soffit venting

IMPORTANT

- Upon issuance of a permit, the old roofing materials may be removed and new decking materials installed. An inspection of the roof deck is required prior to the installation of roofing materials. The intent is to verify that the deck is structurally sound and properly secured to the roof framework. An Inspector may walk the roof depending on the roof pitch, therefore, safe access to the roof must be made available at the time of the inspection. To this extent, the contractor may request an early or late morning or early or late afternoon inspection so as to not delay the installation of felt underlayment.
- Given any adverse or threat of adverse weather circumstances, the contractor or owner may be allowed to take digital photos and submit to the Planning and Development Department in lieu of an onsite inspection. Photos must represent the work performed and will become part of the official permit record.
- If any damaged is discovered during the course of the permitted work, the roof shall be immediately made secure from further damage and the Planning and Development Department will be contacted to inspect and evaluate the damage prior to additional work continues.
- Inspections will include the use of proper decking material and the installation of ODE (overhang drip edge at the soffit line and rake edge of the roof).