

City of Branson

APPLICATION FOR CONSTRUCTION PERMIT

Project Name		Project 911		
Owner		Address:		
		Phone _____		
		Cell _____		
Mailing address		Email _____		
City of Branson Licensed Contractor		Phone _____		
		Cell _____		
		Email _____		
Missouri Registered Architect/Engineer		Phone _____		
		Cell _____		
		Email _____		
Mailing address		Email _____		
Residential Project: Will this be a rental?		No Yes —▶ Nightly Monthly		
Commercial Project:		requires 2 wetseal drawings and 5 copies by a Missouri registered design professional		
New construction Existing structure: If project is related to existing structure, check all boxes below that apply: Repair Alteration Addition Solar Panel Mechanical Only Plumbing Only Electrical Only Re-roof Deck New electrical service				
If you checked either of the 3 boxes to the left, please complete and attach the required worksheet.				
Are you building in a floodplain?		Yes If you checked Yes, please complete and attach a No Floodplain Development Application Form		
Are building plans or construction documents being supplied as part of this application?		Yes No		
This Section For Official Use Only				
square feet	# of seats	# of rooms	occupancy load	# of employees
in floodplain	hazard type	construction type	use group	sprinkler system

Office Use Only
Permit number
Date applied
Fees due
Project Type Category
of sets of plans submitted
Plans in file
Rolled plans
Other documents submitted
Roof/Deck
Electrical Serv.
Structural Eng. Report
Floodplain Dev. App.

Brief description of work:

Estimated construction value of project:

Original Signature of Applicant

I hereby certify I am the owner or duly authorized owner's agent, I have read this application and all information is correct. I further certify, I have read, understand, and will comply with all the provisions outlined hereon. I also certify the plot plan submitted is a complete and accurate plan showing any and all existing and proposed structures on the subject property. PROVISIONS: The issuance of a permit shall not be construed to release the owner or owner's agents from the obligation to comply with the provisions of all laws and ordinances, including federal, state, and local jurisdictions, which regulate construction and performance of construction. A permit will become null and void if the construction work authorized has not begun within 180 days from the date of issuance or if work is suspended or abandoned for 180 days prior to the final inspection.

Applicant signature _____ Date _____

Print name _____

This Section For Official Use Only

Application reviewed and approved by: _____ Date _____

Building _____

Engineering/PW _____

Fire _____

Health _____

Landscaping/Planning _____

Utilities _____



Permit # _____
office use

RE-ROOF APPLICATION WORKSHEET

The following information is required to complete your application for a Re-roof Permit and will be used to ensure proper application of roofing materials:

Project Address: _____

Work will be performed by: Owner Licensed City of Branson Contractor

Anticipated project's end date: _____

Will the roofing material used be the same type as the existing roofing material? Yes No

Replacement roof material: (please check)

metal panels asphalt shingle rolled roofing wood shakes other _____

Roof ventilation type: (please check below the type(s) of venting anticipated)

ridge vent cut in type mushroom vents gable vents soffit venting

IMPORTANT:

- Upon issuance of a permit, the old roofing materials may be removed and new decking materials installed. An inspection of the roof deck is required prior to the installation of roofing materials. The intent is to verify that the deck is structurally sound and properly secured to the roof framework. An Inspector may walk the roof depending on the roof pitch, therefore, safe access to the roof must be made available at the time of the inspection. To this extent, the contractor may request an early or late morning or early or late afternoon inspection so as to not delay the installation of felt underlayment.
- Given any adverse or threat of adverse weather circumstances, the contractor or owner may be allowed to take digital photos and submit to the Planning and Development Department in lieu of an onsite inspection. Photos must represent the work performed and will become part of the official permit record.
- If any damaged is discovered during the course of the permitted work, the roof shall be immediately made secure from further damage and the Planning and Development Department will be contacted to inspect and evaluate the damage prior to additional work continues.
- Inspections will include the use of proper decking material and the installation of ODE (overhang drip edge at the soffit line and rake edge of the roof.