



# TEMPORARY USE PERMIT APPLICATION

110 W. Maddux St., Ste. 215, Branson, MO 65616, 417-337-8549/Fax 417-334-2391

Office Use Only
Permit Number
TU
Date Applied

**Property Information**

**Temporary Use 911 Property Address** \_\_\_\_\_

Property Owner \_\_\_\_\_  Owner is applicant

Contact Name \_\_\_\_\_ Email \_\_\_\_\_

Mailing Address \_\_\_\_\_ Phone \_\_\_\_\_

**Applicant Information (if different from property owner)**

Name \_\_\_\_\_ Email \_\_\_\_\_

Mailing Address \_\_\_\_\_ Phone \_\_\_\_\_

**Temporary Use Type / Fee (only one use per application)**

Check **ONE** box that describes your Use Type and complete the attached worksheet.

Charitable Drop Box (\$5)	Construction Field Office/Storage Yard (\$50)	Farmer's Market (\$50)	Food Truck (\$50)
Garage/Yard/Estate Sale (\$5)	Outdoor Sales/ Promotional Event (\$50)	Portable Storage Unit (\$5)	Public Event on Private Property (\$50)
Recycling Drop-Off Center (\$5)	Searchlights (\$5)	Seasonal Sale (\$50)	Temporary Office (\$5)
Temporary Vehicle Wash (\$5)			

**Property Owner Permission**

I give consent to the applicant to access the property identified above for the purpose described on this application.

\_\_\_\_\_  
Property Owner/Authorized Agent Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

**Applicant Acknowledgment**

In signing this application for permit, the applicant acknowledges all information provided is complete and accurate. The applicant also agrees to abide by the regulations of the Branson Municipal Code.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

Office Use Only									
✓	Description	Comments			✓	Description	Comments		
	Zoning District					Site plan (attached)			
	Total cumulative days					Health Dept. permits (attached)			
	Occurrences per year					Operating rules (attached)			
	Active building permit	#				FAA approval (attached)			
	Active business license								
	Sign type	Qty.	Qty.	Qty.		Other Department(s) Notified	Fire	Utilities	PW
		Y:	B:	A:					

**Approved**     **Denied**

\_\_\_\_\_  
Approved by

\_\_\_\_\_  
Date

\_\_\_\_\_  
Review time

**Duration**

Temporary Use 911 Property Address \_\_\_\_\_

Food Truck Name \_\_\_\_\_

1. Enter date(s) and time(s) of use. If more space is required, complete and attach an additional worksheet.

**Date of Occurrence/Date Range**

Food Truck up to 52 days  
Vending cart unlimited

**Frequency of Temporary Use**

(e.g. every Tuesday, only weekend, etc.)

**Hrs. of Operations**

Sunday-Thursday: 7 am-11pm  
Friday-Saturday: 7 am-12 am

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Site Plan**

2. Attach a site plan that includes the required details listed below:

- Property 911 address
- Property lines, setbacks, and North arrow
- Location of food truck/vending cart
- Location of parking spaces adjacent to food truck
- Location of temporary sign
- Location of public restroom
- Location of public seating: maximum of (12) seats allowed and must be with 50 feet of truck
- Location of exterior lighting
- Location of trash and recycling receptacles

**Temporary Sign - A-Frame: (1) sign permitted**

3. Sign width \_\_\_\_\_ x height \_\_\_\_\_ = \_\_\_\_\_ sq. ft.                      Distance from food truck = \_\_\_\_\_ ft.

**Additional Information**

4. Does food truck have exterior lighting?     No     Yes: indicate location on site plan.

5. Will there be outdoor seating?     No     Yes: up to (12) outdoor seats are allowed in addition, restrooms must be available for public use.

**Permit(s) and License**

6. Address where fats, oils and grease will be disposed: \_\_\_\_\_

7. Taney County Health Department:

A Mobile Food Vendor Permit has been issued.     No     Yes: attach a copy of the permit

8. City of Branson Business License has been issued.     No     Yes