



BOARD OF ADJUSTMENT APPLICATION

110 W. Maddux St., Ste. 215, Branson, MO 65616
 417-337-8549/Fax 417-334-2391

Office Use Only	
VARI	
ADMI	
Date Applied	

Property Information

911 Property Address _____

Property Owner _____ Owner is applicant

Contact Name _____ Email _____

Mailing Address _____ Phone _____

Agent Information (if different from property owner)

Name _____ Email _____

Mailing Address _____ Phone _____

Additional Required Information

• Check box below that corresponds with your request. If Variance Request box is checked, complete attached worksheet in addition to the information below.

Variance Request (\$696) Administrative Review Request (\$696)

• Describe the reason for the request. Attach an additional sheet of paper if necessary. _____

• Attach a recent copy of the **WARRANTY DEED/DEED OF TRUST** and check the appropriate box below:

No deed restrictions
 A list of **DEED RESTRICTIONS** have been attached to application

Property Owner / Agent Acknowledgement

In signing this application, the applicant acknowledges all information provided is complete and accurate. The applicant also agrees to abide by the regulations of the Branson Municipal Code.

 Property Owner Original Signature Print Name Date

 Agent Original Signature Print Name Date

OFFICE USE ONLY					
✓	Description	Comments	✓	Description	Comments
	Warranty Deed/Deed of Trust			Public notice date	
	Deed Restrictions			Public hearing date	
	Type of variance			Additional fees paid	
				Staff Initials	

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VARI ADMI

Variance Request Information

911 Property Address: _____

Type of variance request (setback, height, parking, etc.): _____

Amount of variance: _____

Section of Branson Municipal Code requesting variance from: _____

Code Requirements

Explain how the variance request meets all four code requirements found in section 94-70 of the Branson Municipal Code. The Board of Adjustment must rule that the request meets these criteria before approval. The applicant will have the opportunity to orally explain these answers and elaborate on them at the Board of Adjustment hearing.

1. That special conditions and circumstances exist which are peculiar to the land or structure involved and which are not applicable to other land or structures in the same district.

2. That literal interpretation of the provision of this chapter would deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of this chapter.

3. That the special conditions and circumstances do not result from the actions of the applicant.

4. That granting the variance requested will not confer on the applicant any special privilege that is denied by this chapter to other lands or structures in the same district.

