

# City of Branson

## APPLICATION FOR CONSTRUCTION PERMIT

<b>Project Name</b>				<b>Project 911 Address</b>			
<b>Owner</b>		Phone		<b>Brief description of work:</b>			
		Cell					
<b>Mailing address</b>		Email					
<b>City of Branson licensed contractor</b>		Phone		<b>Estimated construction value of project:</b>			
		Cell					
<b>Mailing address</b>		Email					
<b>Missouri registered architect/engineer</b>		Phone		<b>Original signature of applicant</b> I hereby certify I am the owner or duly authorized owner's agent, I have read this application and all information is correct. I further certify I have read, understand, and will comply with all the provisions outlined hereon. I also certify the plot plan submitted is a complete and accurate plan showing any and all existing and proposed structures on the subject property. PROVISIONS: The issuance of a permit shall not be construed to release the owner or owner's agents from the obligation to comply with the provisions of all laws and ordinances, including federal, state, and local jurisdictions, which regulate construction and performance of construction. A permit will become null and void if the construction work authorized has not begun within 180 days from the date of issuance or if work is suspended or abandoned for 180 days prior to the final inspection.			
		Cell					
<b>Mailing address</b>		Email					
<input type="checkbox"/> <b>Residential project:</b> Will it be a rental property? <input type="checkbox"/> No <input type="checkbox"/> Yes → <input type="checkbox"/> Nightly <input type="checkbox"/> Monthly							
<input type="checkbox"/> <b>Commercial project:</b> Requires <b>2 wetseal drawings, 5 copies</b> by a Missouri registered design professional, and the information filled in below:							
Square feet	# of seats	# of rooms	Occupancy load	# of employees			
Code cycle year	Hazard type	Construction type	Use group	Sprinkler system			
<input type="checkbox"/> <b>New construction</b> <input type="checkbox"/> <b>Existing structure</b> If project is related to existing structure, check all applicable boxes below: <input type="checkbox"/> Repair <input type="checkbox"/> Alteration <input type="checkbox"/> Addition <input type="checkbox"/> Solar panel <input type="checkbox"/> Mechanical only <input type="checkbox"/> Plumbing only <input type="checkbox"/> Electrical only <input type="checkbox"/> Re-Roof <input type="checkbox"/> Deck <input type="checkbox"/> New electrical service							
Is the property in a floodplain? <input type="checkbox"/> Yes → <input type="checkbox"/> No If you checked <b>Yes</b> , please complete and attach a <b>Floodplain Development Application Form</b>							

<b>Office Use Only</b>
Permit number
Date applied
Fee dues
Project type category
# of sets of plans submitted
<input type="checkbox"/> Plans in file <input type="checkbox"/> Rolled plans
Other documents submitted
<input type="checkbox"/> Roof/deck <input type="checkbox"/> Electrical Service <input type="checkbox"/> Structural Eng. report <input type="checkbox"/> Floodplain dev. app.

<b>This Section For Office Use Only</b>	
<b>Application reviewed and approved by:</b>	<b>Date</b>
Building	
Engineering/Public Works	
Fire	
Health	
Landscaping/Planning	
Utilities	



Permit # \_\_\_\_\_  
office use

### RE-ROOF APPLICATION WORKSHEET

The following information is required to complete your application for a Re-roof Permit and will be used to ensure proper application of roofing materials:

Project Address: \_\_\_\_\_

Work will be performed by:       Owner       Licensed City of Branson Contractor

Anticipated project's end date: \_\_\_\_\_

Will the roofing material used be the same type as the existing roofing material?      Yes      No  
     

Replacement roof material: (please check)

metal panels    asphalt shingle    rolled roofing    wood shakes    other \_\_\_\_\_

Roof ventilation type: (please check below the type(s) of venting anticipated)

ridge vent    cut in type mushroom vents    gable vents    soffit venting

Does this property have any existing solar panels?      Yes      No  
     

#### IMPORTANT:

- Upon issuance of a permit, the old roofing materials may be removed and new decking materials installed. An inspection of the roof deck is required prior to the installation of roofing materials. The intent is to verify that the deck is structurally sound and properly secured to the roof framework. An Inspector may walk the roof depending on the roof pitch, therefore, safe access to the roof must be made available at the time of the inspection. To this extent, the contractor may request an early or late morning or early or late afternoon inspection so as to not delay the installation of felt underlayment.
- Given any adverse or threat of adverse weather circumstances, the contractor or owner may be allowed to take digital photos and submit to the Planning and Development Department in lieu of an onsite inspection. Photos must represent the work performed and will become part of the official permit record.
- If any damaged is discovered during the course of the permitted work, the roof shall be immediately made secure from further damage and the Planning and Development Department will be contacted to inspect and evaluate the damage prior to additional work continues.
- Inspections will include the use of proper decking material and the installation of ODE (overhang drip edge at the soffit line and rake edge of the roof).