



CITY OF BRANSON - POSITION DESCRIPTION  
**MAINTENANCE WORKER I – STREET**

Grade: 11C  
FLSA Status: Non-Exempt  
Department: Public Works & Engineering

POSITION SUMMARY: The Maintenance Worker-Streets is responsible for work in streets maintenance, and maintenance/repair of facilities and equipment. Individuals in this position may perform a multitude of tasks which may vary from day to day. This position works under general supervision and is normally supervised by a Streets Supervisor II.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Requires a regular and consistent physical presence in and around the City of Branson and City of Branson facilities; the duties and responsibilities required of this position include the following:

1. Behaves in a manner that promotes a productive, healthy, safe and positive work environment by:
  - a. Depicting trustworthiness through integrity, truthfulness, consistency and honesty, and while protecting confidential information as necessary;
  - b. Creating and maintaining positive relationships at all levels by treating others with courtesy, respect and in a conflict-free professional manner, and believing the best in others;
  - c. Taking into consideration the effects on others, on costs, and on intended outcomes of decisions and actions taken;
  - d. Upholding the public trust by being safe, enforcing safety, and working promptly, diligently and with a focus on quality;
  - e. Showing impartiality and equity toward others, and not using job responsibilities to provide nor elicit special favors, and by not making promises that conflict with job duties and responsibilities;
  - f. Adhering to all policies, laws and regulations as applicable to the role and to being a citizen.
2. Follows the legal and ethical direction of supervisor(s).
3. Assists in the maintenance of city streets, sidewalks, parks and facilities including such duties as snow removal, and other tasks.
4. Makes minor adjustments and replaces worn part on equipment.
5. Maintains required records and forms and submits reports as required.
6. Prunes, fertilizes, and sprays trees and shrubs, operates truck and spray gun, removes decayed and diseased tree parts.
7. Operates dump truck, snow plow and bucket truck.
8. Assists in preparation of equipment and material specifications as requested.
9. Must adhere to and follow City and department policies and procedures at all times while at work.
10. Other duties as assigned by supervisors.

KNOWLEDGE, SKILLS, AND ABILITIES

*\*Any combination of education, training, and experience providing the following knowledge, skills, and abilities.*

- Knowledge of standard safety practices, hazard, practices, and precautions.
- Knowledge of the methods, tools, and materials used in street maintenance work.
- Ability to follow directions in the operation of a wide variety of construction tools and equipment.

- Ability to climb stairs and ladders, bend, twist, and reach as necessary to repair equipment.
- Ability to read, interpret and effectively apply information in technical repair manuals.
- Ability to use or repair medium equipment and machinery, such as vehicles or commercial mowers.
- Ability to work well with other employees; to arrive at work on time; to work consistently and as directed; to not disrupt the work environment; to follow the direction of supervisors; to follow and adhere to City of Branson and Departmental policies and procedures, to include all safety rules and regulations.
- Ability to be insurable under the City of Branson's insurance policies in order to operate City vehicles.
- Ability to use or repair heavy or complex machinery such as construction equipment.
- Skill in the use of hand tools and equipment required for maintenance and repair.
- Skill in Concrete and asphalt procedures, application, and application.

#### PHYSICAL DEMANDS

The physical demands and working environment, which follow, is representative of those that must be met by an employee to successfully perform the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to fully perform the essential functions of their positions; but even with any such accommodation, the employee must be able to perform all essential duties in a manner that does not endanger his or her health or safety or the health or safety of others.

While performing the duties of this position, the employee is regularly required to stand, walk, bend, twist, climb stairs, sit, use hands to finger, handle or feel; reach with hands and arms, squat, kneel, talk, smell, and hear. The employee may be required to push and pull more than eighty (80) pounds occasionally with specialized equipment or assistance. Specific vision abilities required by this position include close vision, distance vision, color vision, peripheral vision, depth perception, texture perception, and ability to adjust focus.

#### WORKING ENVIRONMENT

While performing the duties of this position, the employee frequently exposed to wet and/or humid conditions; moving mechanical parts; high, precarious places; tight claustrophobic spaces; fumes or airborne particles; toxic or caustic chemicals; outside weather conditions: risk of electrical shock; zero visibility conditions; roadway hazards. May encounter upset citizens. The noise level in the work environment ranges from low to high dependent upon work responsibilities.

#### MINIMUM REQUIREMENTS OF EXPERIENCE, EDUCATION, AND TRAINING

- High school graduate or GED equivalent required.
- One (1) year of experience in performing semi-skilled building or mechanical, construction, or grounds maintenance tasks required.
- A valid Motor Vehicle Operator's license is required.
- Possession of a Class B Commercial Driver's License with Air Brake endorsement within 6 months of hire date is required.

#### PREFERRED EXPERIENCE, EDUCATION AND TRAINING

- Concrete finishing experience preferred.
- National Career Readiness Certificate is preferred.

#### MISCELLANEOUS REQUIREMENTS

- Must be at least 18 years of age.
- Must be highly engaged in the department's goals and be able to work cooperatively with Public Works leadership in achieving those goals.
- Must possess a high degree of integrity, strong work ethic and ability to work independently with minimal supervision.
- Must demonstrate excellent customer service to those of internal or external to the department.

- Must be insurable under the City of Branson's motor vehicle coverage when operating a vehicle as a part of the position
- Must be able to pass a background investigation and drug and alcohol screenings.
- Must fulfill I-9 identification requirements within the guidelines set forth by the Department of Homeland Security through the E-Verify system.